

Demands for Grants and Appropriations 2021-22

Grant No - 03

104 - Cabinet Division

Allocations and Activities

1 **The main Functions of the Cabinet Division:**

- a. Functions relating to administering of oath and resignation of the President; appointment, administering of oath, allocation of portfolio and resignation of the Prime Minister, Ministers, Ministers of State and Deputy Ministers;
- b. Interpretation and amendment of laws (if required) relating to remuneration and privileges of the President, Prime Minister and Ministers;
- c. Providing secretarial assistance to the Cabinet and Cabinet Committees, and monitoring implementation progress of decisions taken in these meetings;
- d. Strengthening coordination of activities of different Ministries/Divisions; formation and reorganization of Ministries/Divisions and allocation of business among them in accordance with the Rules of Business, 1996;
- e. Observance of National Mourning Day on 15th August with due dignity, and monitoring and coordinating all activities relating thereto;
- f. Holding meetings of National Implementation Committee on Administrative Reforms/Reorganization (NICAR) formation and reorganization of administrative Division, District, Upazila, Thana and demarcation of their boundaries;
- g. Functions relating to the People's Republic of Bangladesh Flag Rules, The National Emblem Rules, The National Anthem Rules, Warrant of Precedence and Rules of Business;
- h. Functions relating to formulation/amendment of policies associated with Independence Award and other awards at national level ; arranging ceremony for conferring Independence Award and conferring of Awards ;
- i. Monitoring, supervising and evaluating the activities of Division, District and Upazila administration; monitoring judicial activities of the Executive Magistrates;
- j. Monitoring and coordinating the implementation of National Integrity Strategy and Annual Performance Management System at Government offices;
- k. Identifying and implementing the best practices on good governance and reforms; and encouraging and coordinating the innovative initiatives;
- l. Management and supervision of State Toshakhana; and
- m. Functions relation to selection of Commercially Important Persons (CIPs).

2 **The revised budget allocation (Operating and Development) from FY 2018-19 to FY 2020-21 and the proposed allocation (Operating and Development) for FY 2021-22 of the Cabinet Division are shown below:**

(Taka in Thousand)

Financial Year		Operating	Development	Total	Recurrent	Capital	Financial Assets	Liabilities
2018-19	Revised Budget	79,37,40	75,85,38	155,22,78	146,29,98	8,87,50	5,30	0
2019-20	Revised Budget	232,15,17	68,73,00	300,88,17	285,52,84	15,27,23	8,10	0
2020-21	Revised Budget	224,38,85	43,74,00	268,12,85	264,49,28	3,59,47	4,10	0
2021-22	Budget	183,41,00	55,12,00	238,53,00	230,95,76	7,53,14	4,10	0

3 **In FY 2021-22, the following important activities/projects/programmes are scheduled to be implemented:**

- a. Arranging Cabinet-Meetings and monitoring implementation progress of decisions taken in these meetings;
- b. Holding meetings of Cabinet Committee on Government Purchase, Cabinet Committee on Economic Affairs, Cabinet Committee on National Awards and National Implementation Committee on Administrative Reforms/Reorganisation (NICAR);
- c. Observance of National Mourning Day on 15th August with due dignity, monitoring and coordinating all activities relating thereto;
- d. Coordinating the activities related to Birth Centenary of Father of the Nation Bangabandhu Sheikh Mujibur Rahman;
- e. Arranging ceremony for conferring Independence Award and conferring of Awards;
- f. Preparing Address of the Honorable President to the Parliament at the commencement of its first session of 2022;
- g. Holding monthly coordination meetings of Divisional Commissioners and annual conference of Deputy Commissioners; arranging video conferences with officials and public representatives at Division and District levels ;
- h. Amending and updating Ministry's Budget Framework (MBF);
- i. Monitoring and coordinating the implementation of National Integrity Strategy, Citizen's Charter and Annual Performance Agreement of Ministries/Divisions; Integrity Awards;
- j. Preparing and publishing yearly report on activities of Ministries/Divisions; and
- k. Functions associated with supervision and coordination of the Uttara Gonobhabon.

Demands for Grants and Appropriations 2021-22

Grant No. 03

104-Cabinet Division

(Taka in Thousand)

Charged	0	Operating	183,41,00	Recurrent	230,95,76
Others	238,53,00	Development	55,12,00	Capital	7,53,14
				Financial Asset	4,10
				Liability	0
Total :	238,53,00	Total :	238,53,00	Total :	238,53,00

(Taka in Thousand)

Economic Code	Description	Budget 2021-22	Revised 2020-21	Budget 2020-21
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Economic Classification

Recurrent Expenditure

3111	Wages and salaries in cash	32,00,53	28,34,21	30,19,82
3211	Administrative expenses	14,98,19	57,48,96	8,55,85
3221	Fees, charges and commissions	2,29,15	2,19,07	78,90
3231	Training	19,98,13	16,07,54	14,61,10
3243	Petrol, oil and lubricants	4,08,00	3,73,50	4,12,00
3244	Travel and Transfer	9,00,80	3,75,87	8,58,60
3252	Medical and surgical supplies	7,52	5,33	2,00
3253	Public order and safety supplies	5,33	2,00	0
3255	Printing and stationery	1,26,58	2,24,48	75,58
3256	General supplies and materials	42,98	65,63	35,85
3257	Professional services, honorariums and special	28,01,99	43,15,85	14,57,75
3258	Repairs and maintenance	10,02,56	4,94,23	4,65,20
3631	Current grants	1,25,00	1,21,00	87,00
3821	Current transfers not elsewhere classified	4,52,00	4,36,00	4,36,00
3911	Reserve	102,97,00	96,25,61	163,09,75
Total - Recurrent Expenditure :		230,95,76	264,49,28	255,55,40

(Taka in Thousand)

Economic Code	Description	Budget 2021-22	Revised 2020-21	Budget 2020-21
Economic Classification				
Capital Expenditure				
Non financial assets				
4111	Buildings and structures	2,20,50	13,00	2,00
4112	Machinery and equipment	1,86,50	2,90,50	1,16,50
4113	Other fixed assets	3,46,14	55,97	68,00
Sub Total - Non financial assets :		7,53,14	3,59,47	1,86,50
Reserve				
4911	Reserve	0	0	96,00
Sub Total - Reserve :		0	0	96,00
Total - Capital Expenditure :		7,53,14	3,59,47	2,82,50
Assets				
Financial assets				
7215	Loans	4,10	4,10	4,10
Sub Total - Financial assets :		4,10	4,10	4,10
Total - Assets :		4,10	4,10	4,10
Total - Cabinet Division :		238,53,00	268,12,85	258,42,00

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(Taka in thousand)

Charged	0	Operating	183,41,00	Recurrent	230,95,76
Others	238,53,00	Development	55,12,00	Capital	7,53,14
				Financial Asset	4,10
				Liability	0
Total:	238,53,00	Total:	238,53,00	Total:	238,53,00

(Taka in thousand)

Organisation Code	Description	Budget 2021-22	Revised 2020-21	Budget 2020-21
Organisational Classification				
10401	Secretariat, Cabinet Division			
	Operating Activity	155,09,50	200,61,95	210,79,50
	Development Activity	55,12,00	43,74,00	18,56,00
	Total:	210,21,50	244,35,95	229,35,50
	Recurrent	203,16,26	241,23,38	227,00,90
	Capital	7,01,14	3,08,47	2,30,50
	Financial Asset	4,10	4,10	4,10
	Total:	210,21,50	244,35,95	229,35,50
10402	Abolished Anti-Corruption Bureau			
	Operating Activity	30,50	46,90	37,00
	Total:	30,50	46,90	37,00
	Recurrent	30,50	46,90	37,00
	Total:	30,50	46,90	37,00
10403	Ministers Affairs Unit			
	Operating Activity	28,01,00	23,30,00	28,69,50
	Total:	28,01,00	23,30,00	28,69,50
	Recurrent	27,49,00	22,79,00	28,17,50
	Capital	52,00	51,00	52,00
	Total:	28,01,00	23,30,00	28,69,50
	Total - Operating Activity:	183,41,00	224,38,85	239,86,00
	Total - Development Activity:	55,12,00	43,74,00	18,56,00
	Total - Operating and Development Activity:	238,53,00	268,12,85	258,42,00
	Total - Recurrent:	230,95,76	264,49,28	255,55,40
	Total - Capital :	7,53,14	3,59,47	2,82,50
	Total - Asset:	4,10	4,10	4,10
	Total Liability:	0	0	0
	Total-Cabinet Division:	238,53,00	268,12,85	258,42,00